# AP Exams 2020 – Update May 14th

Regarding makeup exams. If students run out of time due to a technology issue they should indicate that they are requesting a make up due to a technology issue.

Students will have only received on of two messages after their AP Exam.

- AP Exam Is Complete
- A student was NOT successful in uploading ALL responses and will want to request a makeup

If a student did not receive the notification that their exam was complete they will want to request a makeup exam. This is the only option for students who did not complete their exam.

# How to request a makeup

If a student lost too much time to a technical problem, wasn't able to connect to their exam, or experienced some other serious disruption, the student's only option is to request a makeup exam at <u>cb.org/requestmakeup</u>.

Students can use the AP Makeup Testing Request Form to describe what happened and request an e-ticket for a June makeup exam.

- 1. Students must have their original e-ticket- on the ticket is the student's **Makeup Request Key for that specific exam -** when filling out the form.
- 2. Students should submit the form within 48 hours of their original exam date.

We'll review their form and send the student an email approving or denying the request the week of May 25. If approved, the makeup e-ticket will be sent two days before the makeup test.

Students will receive approval for any of the following types of issues they encounter, or similar ones: sickness; significant interruptions from family members; battery failures; power outages; technical disruptions.

Please remember that running out of time to submit a response on exam day is not a valid reason to request makeup testing.

Once submitted, makeup requests cannot be changed or withdrawn.

# Additional Info

Troubleshooting for technology issues prior to exams: https://apcoronavirusupdates.collegeboard.org/students/taking-apexams/troubleshooting?excmpid=SM48-ED-CB-tw Please see the additional FAQs for questions that came in from other AP coordinators:

# Student is unsure if their response for Q1 successfully uploaded so, they pasted it into their response for Q2 (clearly labeling both parts) and submitted; will this result in a thrown out score? Do they need to request a make-up?

Responses to prompt 1 must be submitted before the prompt 1 submission window expires in order to ensure the response can be scored. If a student was unable to submit each response in time, the student will need to request a makeup exam at <u>cb.org/requestmakeup</u>

# I forgot to put my AP ID or initials at the top of each of my AP exam answer sheets, do I need to request a makeup?

No we can score your work without that helpful information. Please remember to include your AP ID on all other responses you submit this year.

# Can a student submit an HEIC photo?

NO refer to <u>https://apcoronavirusupdates.collegeboard.org/students/taking-ap-exams/exam-day-experience/submission-guidelines/attach-photos</u>

#### How does a student know if their exam was submitted?

If their submission has been received, they'll see a screen that says, "Congratulations, Your Exam is Complete."

If their submission has not been properly uploaded, they'll see a screen that says, "We Did Not Receive Your Responses(s)." In this case, students can request a makeup exam.

More info <u>https://apcoronavirusupdates.collegeboard.org/faqs</u> If a student does NOT see they completed exam they will want to request a makeup exam due to technology issues

# My student submitted the wrong information on the makeup request Students can resubmit the makeup request

# A student did not take the May exam will they receive a ticket for June automatically?

If you can't test on one of these dates, don't use your e-ticket for that exam — you'll **automatically** receive a different e-ticket for makeup testing in June. <u>https://apcentral.collegeboard.org/pdf/ap-testing-guide-2020.pdf Page</u> <u>6</u>

# When will we see who tested? (Including this one again)

There is not an immediate way to see which students tested. Teachers will receive copies of student responses May 26th and coordinators will see in AP Registration and Ordering which students tested May 28th.

# Is there a lockdown browser for the AP exams?

NO lockdown browser